

December 15, 2020

The Grant County Commission met at 8 AM by telephonic conference with the public. Chairman Mach called the meeting to order. Roll call was answered by Commissioners Buttke, Mach, Stengel, Street and Tostenson. Motion by Stengel and seconded by Buttke to approve the minutes of the November 25 and December 1, 2020 meetings. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Stengel to approve the agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Members of the public present were Jim DeVaal and Todd Kays joined the meeting telephonically.

Auditor's Account with the Treasurer for the month of November was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of November, 2020

Cash on Hand	\$2,846.82
Checks in Treasurer's possession less than 3 days	\$50,699.20
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$53,546.02

RECONCILED CHECKING

First Bank & Trust	\$102,519.02
Interest	\$0.00
Credit Card Transactions/TIF Fee	\$7,194.02
First Bank & Trust (Svg)	\$6,658,838.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$0.00

TOTAL CASH ASSETS **\$6,822,097.06**

GENERAL LEDGER CASH BALANCES:

General	\$4,640,167.09
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00

Sp. Revenue	(\$293,670.73)
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$0.00
Special assessment Land Rent	\$0.00
Trust & Agency	\$974,995.70
(schools 486,187.95, twps 34,875.13,city/town 32,129.49)	
TOTAL GENERAL LEDGER CASH	\$6,822,097.06

Dated this 10th day of December, 2020
Karen M. Layher
County Auditor

The Register of Deeds fees for the month of November were \$8,595.50. The Clerk of Courts fees for the month of October were \$5,584.88 and for November were \$7,109.01 and the Sheriff fees for the month of November were \$8,062.88 with \$2,320.88 receipted into the General Fund. Statistics: The following statistics for the month of November for the Detention Center and Sheriff's Office were presented by report. Average Daily inmate population 1.16; Number of bookings 20; Work release money collected \$200.00; 24/7 Preliminary Breath Test (PBT) fees collected \$241.00; SCRAM (alcohol detecting bracelet) fees collected \$0.00; 24/7 PBT participants 4; SCRAM (Sobriety Program) participants 1; Calls for Service (does not include walk-in traffic) 388; Accidents investigated 4; Civil papers served 36; Cumulative miles traveled 7,290; 911 calls responded to (including Milbank) 106.

Highway: Supt Schultz presented for approval a resolution to be sent to SD DOT for consideration under the Bridge Improvement Grant program for bid letting and the construction of bridge 26-320-053 by the Jim DeVaal property. A discussion was held on the percentage of the County's cost share for the project. Supt Schultz explained the application would receive more points for a grant award if the Commission would consider increasing the percentage of cost share. After discussing the importance of maintaining the County's main corridors, it was motioned by Tostenson and seconded by Stengel to adopt the following resolution with the County applying a 23% cost share. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Resolution adopted.

2020-39
Bridge Improvement Grant Program
Resolution Authorizing Submission of Applications

WHEREAS, Grant County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

Structure No. 26-320-053 located 2.0 miles east and 1.7 miles north of Milbank

and WHEREAS, Grant County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan*;

and WHEREAS, Grant County agrees to pay the **23% match** on the Bridge Improvement Grant funds;

and WHEREAS, Grant County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners: Yes : 5 No: 0

Dated at Milbank, SD this 15th day of December 2020.

ATTEST:

Karen M. Layher
County Auditor

Michael J Mach
Chairman

The Commission discussed the funding and year of replacement for bridge 26-032-070 on County Road 8. Motion by Tostenson and seconded by Stengel to designate the road levy collected in 2022 towards the replacement cost of this bridge.

Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Drainage: Auditor Layher explained the hearing notice was not published for the second reading and public hearing for the repeal of the Drainage Ordinance and a new date and time would need to be published. Motion by Stengel and seconded by Buttke to set January 5, 2021 at 8:15 AM to hold the public hearing and second reading of Ordinance 1997-1D, an ordinance repealing the drainage ordinance. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

The Commission continued their discussion on the repeal versus the continuance of the Drainage Ordinance. No action was taken.

EM: Director Kevin Schuelke reported he is finalizing the purchase of the drone with input from law enforcement on the features to be included on the purchase.

The cost of training will be between \$1,000 to \$3,000. Auditor Layher informed the Commission there is budget authority available in the departments of the Sheriff, EM, and Coroner to pay for the total purchase of the drone. Motion by Tostenson and seconded by Stengel to rescind the motion made at the December 1st meeting for funding \$15,000 towards the purchase of the drone and to motion to pay the full purchase cost of the drone as presented with the Milbank Fire Dept to be responsible for the training costs and designating the Sheriff Office as the storage location of the drone. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Road Levy: Motion by Tostenson and seconded by Stengel to approve a correction to the County road levy from .251 to .254. The correct dollar request of \$296,608 was listed on the annual budget resolution. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Unfinished Business: None

New Business: Commissioner Tostenson reported he had invited John Madison, the NE VSO Field Officer, to the next meeting to discuss claim processing for Veterans.

Correspondence: None

Consent: Motion by Stengel and seconded by Buttke to approve the consent agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

1. Approve POD funding agreement from SD DOH in the amount of \$10,000 for the dates of 10-1-20 to 5-31-21
2. Approve contract with the City of Watertown for 911 services with the fee to be 100% of the surcharge revenue for 2021 and 2022 (no change in contract)
3. Approve automatic supplement of revenue and expense in the amount \$6,617.70 for reimbursement of Primary Election expenses related to COVID
4. Approve agreement in the amount of \$1,084.06 with Scantron for the replacement of two network switches
5. Declare surplus a HP 8630 Printer, fixed asset 10167 and a RCA 20 TV/VRC with bag, fixed asset 08183

Cash Transfers: Motion by Street and seconded by Buttke to approve the cash transfer as per the 2020 budget. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	201 Highway	\$1,000,000

Claims: Motion by Stengel and seconded by Buttke to approve the claims as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. A-OX WELDING, supplies 16.49; ABSOLUTE EXHIBITS, supplies 210.00; ACTIVE DATA SYSTEMS, computer maint 900.00; ADVANCED TECH, supplies 119.88; AUTOVALUE, supplies & repairs 760.45; BORNS GROUP, mailing expense 1,626.37; BRENDA HOLTQUIST, prof services 105.00; BUTLER, repair & maint 2,596.39; CENTER POINT, books 118.45; CENTURLINK, phone 601.83; CITY OF MILBANK, water & sewer 579.12; COLEPAPERS, supplies 88.57; CONSOLIDATED READY MIX, gravel & supplies 18,567.40; CRAIG DEBOER, car wash usage 42.40; DAKTECH, minor equip 1,259.00; FARM & HOME PUBLISHERS, ref. books 346.00; FIRST DISTRICT, prof services 13,905.00; FORTERRA PIPE & PRECAST, hwy proj 158,248.20; GRANT COUNTY REVIEW, publishing 527.95; GRANT-ROBERTS RURAL WATER, water usage 36.40; INGRAM, books & audio/visuals 784.15; INTER-LAKES COMM ACT, service worker 2,414.42; ITC, phone & internet 1,542.03; LEWIS & CLARK BEHAVIORAL, prof services 184.00; LEWIS, supplies 328.68; MAC'S, culvert supplies 56.98; MANUEL CARDENAS, prof services 639.97; MICROFILM IMAGING SYSTEMS, scanner rent 607.00; MICROMARKETING, book 43.75; MILBANK AUTO PARTS, supplies & repairs 1,270.85; MILBANK COMM TRANSIT, allocation 5,000.00; MUNDWILER FUNERAL HOME, prof services 2,990.00; NORTHWESTERN ENERGY, electricity 64.90; NOVAK SANITARY, shredding service 45.32; OTTER TAIL POWER, electricity 3,291.05; OVERHEAD DOOR, prof services 214.29; R.D. OFFUTT, supplies & repairs 329.16; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RELX, ref books & online services 868.43; RIVER STREET PETROLEUM, diesel & ethanol 1,643.80; RUNNINGS, supplies 458.34; RYAN MAGEDANZ, prof services 450.40; SCANTRON, computer maint 4,570.00; SIBSON GRAVEL, gravel 161,289.79; STAN HOUSTON EQUIP, prof services 3,290.00; PENWORTHY COMP, books 107.64; TRUENORTH STEEL, bridge & culverts 1,362.60; TWIN VALLEY TIRE, repairs & supplies 213.05; VALLEY OFFICE PRODUCTS, supplies 963.71; VALLEY SHOPPER, publishing 53.16; VERIZON WIRELESS, hotspot 38.52; VISA, books, meals, mailing, supplies 636.87; WHETSTONE HOME CENTER, supplies 25.97; WHETSTONE VALLEY ELECTRIC, electricity 614.93; WITTROCK & SONS, garbage service 157.50; XEROX, copier rent 732.77; YANKTON CO TREASURER, prof services 122.50. TOTAL: \$398,157.39.

MONTHLY FEES: SDACO, ROD modernization fee 276.00; SD DEPT OF REVENUE, monthly fees 146,617.06 TOTAL: \$146,893.06.

Payroll for the following departments and offices for the December 14, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 8,288.03; ELECTION 374.91; TREASURER 6,546.75; STATES ATTORNEY 5,871.95; CUSTODIANS 2,510.73; DIR. OF EQUALIZATION 3,386.00; REG. OF DEEDS 3,582.86; VET. SERV. OFFICER 1,005.00; SHERIFF 13,079.97; COMMUNICATION CTR 7,224.50; PUBLIC HEALTH NURSE 757.26; ICAP 283.20; VISITING NEIGHBOR 1,556.80; LIBRARY 6,495.41; 4-H 2,886.61; WEED CONTROL 1,695.00; ROAD & BRIDGE 27,708.68; EMERGENCY MANAGEMENT 1,626.80. TOTAL: \$97,588.86.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,045.77; FIRST BANK & TRUST, FICA WH & Match 11,915.28; FIRST BANK & TRUST, Medicare WH & Match 2,786.70; AAA COLLECTIONS, deduction 33.42; AMERICAN FAMILY LIFE, AFLAC ins. 1,286.01; WELLMARK-BLUE CROSS OF SD, Employee health ins. 570.28; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 10,931.32. TOTAL: \$36,974.61.

Executive Session: Motion by Stengel and seconded by Buttke to enter executive session at 10:15 AM for the purpose of a personnel(s) issue pursuant to SDCL 1-25-2 (1). Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Auditor Layher was present. Commissioner Buttke excused himself from the meeting at 10:45 AM. Chairman Mach declared the meeting open to the public at 10:52 AM. Motion by Tostenson and seconded by Stengel to increase the hourly wage for Deputy Treasurer Annette Redepenning due to additional duties and training to \$19.68 for the month of December and a wage of \$20.73 beginning January 1 with a review of wages after 6 months. Chairman Mach called for a roll call vote. Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0. Motion carried.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be December 30, 2020 and January 5 and 19, 2021 at 8 AM. Motion by Stengel and seconded by Street to adjourn the

meeting. Chairman Mach called for a roll call vote. Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Michael J. Mach, Chairman, Grant County Commission.